



THE UNIVERSITY OF CHICAGO RECOMMENDATION FORM

Application Deadline: December 28

A. To the Applicant: Complete the information below and then give one of these forms to each of the three recommenders you select, along with an envelope which you provide marked "Evaluation Letter." *The recommender should return the letter to you in the envelope you provide and should put his/her signature across the sealed flap. Include the letter in a single packet with other application materials you are submitting to the University.* Only if absolutely necessary should the recommender send the letter directly to the University, in an envelope provided by you, which is addressed to the appropriate Dean of Students (see page 1 *Instructions*).

(Last/Family)

(First)

(Middle)

Department/Program _____

In accordance with the provisions of the Federal Education and Privacy Act of 1974, enrolled students have the right to see their letters of recommendation unless they have explicitly waived that right.

I waive my right of access to this recommendation.

I do not waive my right of access to this recommendation.

(Signature)

(Date)

B. To the Recommender: The person named above is applying for admission to the University of Chicago. We would appreciate a candid evaluation of the applicant's qualifications, potential, and motivation to carry on advanced study in a demanding program of graduate study. Please compare the applicant with others whom you have recommended for graduate programs in the same field. Tell us how long and under what circumstances you have known the applicant, and if the applicant's native language is not English, comment on his/her English proficiency. Please attach your letter to this form and return to the applicant in the envelope he or she provides. Your signature should be written across the sealed flap of the envelope. Thank you.

Name of Recommender _____

Title/Position _____

Institution _____

Address _____

(Signature)

(Date)